



Meeting Summary
911 Board Standards Committee
 January 15, 2015
 NC 911 Board Office
 3514 Bush Street
 Raleigh, NC
 10:00 AM – 12:00 PM

<u>Members Present</u>	<u>Staff Present</u>	<u>Guests</u>
Margie Fry (Phone)	Tina Bone	Stanley Kite – Craven Co
Dinah Jeffries (Phone)	Richard Bradford	
Christy Shearin (Phone)	Dave Corn	
Jimmy Stewart	David Dodd	
Laura Sykora	Marsha Tapler	
Donna Wright (Phone)	Richard Taylor	
Brandon Zuiderma		
<u>Members Absent</u>	<u>Staff Absent</u>	
Rodney Cates		
<u>Enforcement Comm-Present</u>		
Greg Foster (Phone)		
Judy Jenkins		
Rob Merchant		
Jim Soukup (Phone)		
<u>Enforcement Comm-Absent</u>		
Jeff Dulin		
Carson Smith		

Chair's Opening Remarks

Meeting called to order at 10:01 AM by Laura Sykora, who welcomed two new members (Brandon Auiderma) Rob to the Committee and (Rob Merchant) to the Enforcement Sub-Committee. Richard Taylor called the roll.

Review of Last Meeting

Dave Corn gave an update on the Standards process, going back to the beginning in 2010, when the process first started. The Standards were based loosely on NFPA 1221 and NENA best practices. The Checklist idea was tabled until the Rules are finalized. The Compliance process started around the end of 2012, which is when the Enforcement Sub-Committee was formed. At the last meeting, the PSAP Compliance Process was looked at in more detail, and that is where the meeting will continue today.

At this point, Richard Taylor took a few minutes to show the Committee the new changes being made to the web page, which will include summaries of all past meetings of the Standards Committee since its creation. Laura asked about being able to include the most current versions of documents as a part of the summary process.

Discussion of the Enforcement Process

Laura then started a step by step review of the Compliance/Enforcement process. In Step 1.1, the suggestion was made to modify the wording that "Site Reviews will begin within one year from the date the rules are effective." The Committee was good with this change.

Step 1.2 was left as is.

Step 1.3 was also deemed to be good.

Step 1.4 was approved as is.

Step 1.5 was deemed to be good

Step 1.6 was changed to read: "If the PSAP site review identifies a deficiency and the deficiency is not corrected within 30 days notice of the deficiency, the PSAP site review will be conducted within 12 months."

Step 1.7 was left as is.

There were no changes suggested/made in Step 2.

Step 3.1 was left as written.

Step 3.2 was amended for the first sentence to read: "At it's next scheduled meeting the Standards Committee will discuss any matter referred by the Executive Director."

Step 3.3 was left as is.

Step 3.4 was left as is. Richard Bradford said this is where "Finding of facts" will occur.

Rules Review Process

Laura asked Richard Bradford to give an update on the Rules Review Process. The Rules process requires a certification from OSBM for the process to continue. Richard Bradford thought there was a cause to move forward, but OSBM did not give that approval. OSBM determined there is major financial impact from the Rules, but there are no major changes, and no way to capture the potential costs.

Backup PSAP Update

David Dodd gave a brief update on Backup PSAP plan compliance. Currently there are about 30 approved plans, and another 10 or so are in process. Richard also discussed some interoperability issues he saw in Cleveland County, and how a vendor had stated they would require their customers to purchase new CAD servers now, then they would provide the CAD interoperability after 7/1/2016, when the Backup PSAP Plan legislation goes into effect.

Schedule Next Meeting

The next meeting of the Standards Committee will be held on Tuesday, February 17th, at 10:00 AM at the 911 Board office on Bush St, in Raleigh, NC. Laura adjourned the meeting at 11:55 AM.